

AMBITIOUS CHALLENGE CONTRIBUTION JAPANESE ACADEMY



ACC JAPANESE ACADEMY

Application Requirements

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I. Course

Admission time	Course	Object	Class time	Learning time
April	Two years course for higher education	It is for those who want to go to higher education after graduating.	5 days /week (Monday ~ Friday) Total 20 hours / week AM 09:00-09:50 10:00-10:50 11:00-11:50 12:00-12:50	Total 1600 hours
October	One and half year course for higher education	It is for those who want to go to higher education after graduating.	PM 13:30-14:20 14:30-15:20 15:30-16:20 16:30-17:20	Total 1200 hours

II. Admission qualification

1. Graduated high school and above 18 age years old.
2. Those who have a strong desire to study and have specific goals.
3. Japanese Language Proficiency Test Certification N5 (N4 for admission in October)
4. People who wish to go to higher education in Japan or those who want to live or work in Japan.

III. Selection method

We will select that base on your application document, the result of the on-site examination (Japanese, mathematics, English writing test), and the interview. However, depending on your application document, you may be exempted from the written examination and direct interview, or internet interview.

(Our school will contact the applicant or his / her agent for the schedule of the on-site examination and interview.)

IV. Application procedure

1. **Application period**
For admission in April: from August 1st to November 10th of previous year
For admission in October: from February 1st to May 10th of admission year

2. Application document

	Application document	Notice
Document of Applicant	Application for admission	Designated form * The school name, graduation date, address, etc. must match the original certificate, etc. * If you were 5 years old or younger, or 8 years old or older when you entered elementary school, you need a certificate from that elementary school.
	Reason for studying abroad and schedule after completion	Designated form * It is necessary to write the studying abroad reason and the schedule after completion. * If 5 years have passed since graduating from the final school, you will need to fill in the purpose of studying Japanese, school you plan to go to, plans after returning from Japan, etc., as well as proof of employment/income, company recommendation, etc.
	Reason for application and related proof material	(related person only)
	Written oath	Designated form * Signature of the applicant himself / herself
	Diploma of final education	Original diploma of final education
	Transcript of final education	Original transcript of final education (from admission to graduation)
	Certificate of enrollment/graduation prospect	(related person only) Original
	Certificate of employment / certificate of retirement	(related person only) Original
	Documents that prove that you have Japanese proficiency	The original passing certification and transcript of JLPT, J-TEST, NAT-TEST, STBJ, TOP J, or J-cert. If you do not have anyone, you need the original Japanese language study certificate for 150 hours or more.
	Photo (4cm x 3cm)	6 photos (taken within the last 3 months, front, no hat, no background)
	Passport	(related person only) Copy of face photo page and Japan immigration page
Document	Certificate (China and Vietnam applicants only)	(For Chinese) ① If you graduated from an ordinary high school, you need to submit a certificate of unified examination results for university entrance exams. ② If you graduated from a university, junior college, or vocational high school, you need to submit your educational background, diploma, or certificate. 申込先： 中国学位与研究生教育发展中心 www.cdgd.edu.cn (For Vietnamese) ① A certificate of unified examination results for university entrance exams ② High school graduation unified exam transcript (If you have not participated in the university unified examination) * The original certificate must be mailed directly from the certification center to our school. (Sent by the applicant is not acceptable)
	Expense support	Designated form * Please fill in the details of the expense payment process, payment method, etc.
	Material to prove the fund of	① Original deposit balance certificate (with an amount equivalent to 3 million yen)

the expense supporter	② A copy of a passbook or "existence"
Material to prove the fund formation process of the expense supporter	A copy of the passbook showing the formation of funds, a copy of the maturity of the time deposit, or a copy of the interest calculation receipt at the time of cancellation, a copy of the details of the purchase and sale of shares and funds, a copy of the contract and the proof of payment, etc.
"Certificate of employment" of the supporter	The original form with the official company name, address, and telephone of the place of employment. If the supporter is a corporate officer (president / corporate representative), a copy of the "corporate register copy" is required, and if it is an individual manager, a copy of the "business permit" is required.
"Certificate of income and tax payment" of the supporter	The original form with the official company name, address, and telephone of the place of employment, and which contains the income and personal income tax amount for three years. If the supporter is self-employment, a "tax payment certificate" for 3 years issued by the tax institution. * If the supporter resides in Japan, the original "tax payment certificate" issued by the government office.
Documents such as the resident's card of the supporter and a copy of the family register certifying the relationship with the applicant	Listed for all households. * In the case of Chinese, a copy of the 「戸口本」 for the entire family and the original of the 「親族関係公証書」.

3. How to apply

Please submit or mail the required documents directly from the applicant or his / her agent to our school within the application period.

V. Tuition

Item	Amount	Payment deadline
Selection fee	30,000yen	Payment will be made within the period specified by the school after the Certificate of Eligibility is issued.
Admission fee	50,000yen	
Annual tuition fee (1 year)	600,000yen	
Equipment cost (1 year)	40,000yen	
Teaching material fee (1 year)	30,000yen	
Extracurricular activity expenses (1 year)	20,000yen	
Health management fee / insurance premium (1 year)	10,000yen	
Bank handling fee (only when sending money from overseas)	5,000yen	
Total cost for the first year	785,000yen	

「Tuition return rules」

- ① The selection fee and admission fee will not be returned regardless of the reason.
- ② If your student visa is refused and you cannot enroll, the paid tuition fee will be returned. However,

in that case, you will need to submit a copy of your passport indicating that your student visa has been refused.

- ③ If you are unable to enroll before the entrance ceremony, we will refund the paid tuition fee by submitting in writing the reason for the inability to enroll by the day before the entrance ceremony.
- ④ If you need extend your study time, you should comply with the regulations of the school and pay within the specified date.

VI. Flow from application to admission

Application, submit application document, direct interview or online interview, receive admission.



We examine your application documents and submit the "Application for Certificate of Eligibility" to the Osaka Regional Immigration Bureau.



The Osaka Regional Immigration Bureau notify our school the result of the "Certificate of Eligibility".



For admission in April, the end of February of the following year

For admission in October, the end of August in the same year

We notify the result of the "Certificate of Eligibility" to the applicant or the Study Abroad Center.



The applicant or the Study Abroad Center remits the tuition fee.



After confirming payment, we will mail the original "Certificate of Eligibility" and "Admission Certificate" and "Preparation Guide for Immigration" to the applicant or the Study Abroad Center.



The applicant applies for the student visa at the Japanese Embassy or Consulate in his / her own country with the "Certificate of Eligibility" and "Admission Certificate".



As soon as you receive a visa, please contact us immediately. Please come to Japan on the day of entry designated by our school.



Coming to Japan, take a placement test (classification test).



Entrance Ceremony / Orientation / Class Start

VII. Other

1. Living expenses in Japan

- ① Besides the tuition fee, the monthly living expenses in Japan are about 80,000yen.
- ② It is hard to balance studying and working if you plan to pay all living expenses with the income of a part-time job, so it is desirable to prepare sufficient funds.
- ③ You should bring about 500.000yen when you come to Japan. It is a suitable amount for a half year of living expenses.

2 . Part-time job

The status of residence of an "International Student" is, in principle, a qualification that prohibits part-time work. Therefore, if an international student wants to work part-time in leisure time, he/she needs a "permit to work outside the status of qualification" from the Immigration Bureau. After being granted, you can work part-time within 28 hours a week.

Reference: In the case of Osaka, part-time job income is about 950yen-1000yen / hour. However, you can work part-time for 8 hours a day in summer vacation, winter vacation, and spring vacation.

3 . Residence

- ① To study with peace of mind, our school cooperates with a local real estate company to provide student dormitories. As a general rule, when you move into a student dormitory, you have to live there for at least half a year.
- ② Student dormitory fee (Initial fee of about 100,000 yen will be charged at the time of dormitory procedure)
- ③ If you plan to live with your family or relatives in Japan, please let us know in advance. Interviews with prospective residents and home visits may be required. The cohabitant will be required to submit the guarantor's documents at the same time.